



## **2018 Fall Festival Weekend Group Reservations Terms & Conditions**

1. Groups without reservations are welcome at the Fall Festival every day. See [coxfarms.com](http://coxfarms.com) for tips on organizing group visits without reservations.
2. There are no discounts for large groups, chaperones, etc. Everyone aged 2 years and older who enters pays the same admission price.
3. Weekend Group Reservation Packages are available September 22-23, 29-30, October 6-8, 13-14, 20-21, 27-28 and November 3-4.
4. A Weekend Group Reservation Package includes:
  - a. Admission tickets for up to 75 people. (If your group includes more than 75 people, you will need to purchase additional admission tickets.)
  - b. Reserved use of a Fall Festival picnic pavilion for the day of the event (10am – 5:30pm, 10am-4:30pm in November).
  - c. A welcome table in the Admissions area to welcome guests and distribute information, tickets, etc. This table is staffed by your group.
  - d. The opportunity to put up banners, welcome signs and other decorations inside the pavilion. (*Please note: Cox Farms reserves the right to approve any such signage or decoration; also see restrictions in 16 below.*)
  - e. The option to leave prepaid admission tickets and a Prepaid Guest List at our Customer Service desk (*also see 7 below*).
  - f. The option to purchase Cox Dollars and other extras to add convenient hospitality to your event (*also see 8 below*).
5. **Reservations.** Weekend Group Reservations must be made through our Reservations department ([reservation@coxfarms.com](mailto:reservation@coxfarms.com) or by phone 703.830.4121). Availability is limited, so please book early.
6. **Payment.** Payment in full is due to confirm a weekend reservation. A Weekend Reservation package on a Value weekend (Nov 3-4) requires payment of \$750.00. A Regular weekend (Sept 22-23 and 29-30, Oct 27-28) requires payment of \$1,125.00. Weekend Reservation packages on Peak weekends (Oct 6-8, 13-14, 20-21) require payment of \$1,500.00. This payment is fully refundable in line with Cox Farms' policies (*also see 10, 11, 12 below*).
7. **Additional Tickets.** The Group Reservation package includes 75 admission tickets. Additional admission tickets may be pre-purchased at the time of booking, or may be purchased any time online, by telephone or at the Fall Festival. These pre-paid tickets and a Prepaid Guest List may be left at Customer Service. Unused additional tickets are fully refundable in line with Cox Farms' policies (see 10 below)

8. Cox Dollars, Food & Drinks. Cox Dollars for the group may be arranged ahead of time or may be purchased on the day of the event at our Customer Service desk. Cox Dollars may be used to purchase food and drinks at concession stands throughout the grounds. Weekend Groups are welcome to provide their own food, but must notify Cox Farms in advance if this involves bringing any vehicles onto the festival grounds (*open fires and alcohol not permitted*). Unused Cox Dollars are fully refundable in line with Cox Farms' policies (see 10 below).
9. Group Set-Up. Weekend Group hosts are welcome to begin setting up for their event at 9am on the day of their event (*the Fall Festival is open 10am – 6pm, or 10am-5pm in November*). Please note: Vehicles given access to the Festival grounds for loading / unloading must be removed before 10am and are not allowed back onto the grounds until all visitors have left.
10. Full Credit for Unused Tickets. Unused additional admission tickets (tickets purchased **beyond the 75 admissions included in the reservation**) and unused Cox Dollars may be returned to Customer Service by 6pm on the day of the event for full refund/credit. If payment was made by credit card, this card must be present for the credit to be processed. If payment was made by company check, Cox Farms will issue a refund check to the company within five business days.
11. Rain Policy. If the Fall Festival does not open on the scheduled event day due to rain (or for any other reason), then the Weekend Group may reschedule or get a full refund. If the Fall Festival is forced to close during the event due to rain (or for any other reason), then the Weekend Group can get rain checks, in line with Cox Farms rain policy.
12. Cancellation. If the Weekend Group cancels their Fall Festival visit up to 28 calendar days before the scheduled event, they are entitled to a full refund. If a cancellation is made between 14 and 27 calendar days before the scheduled event, a refund is made minus a \$150 administration charge. If the Weekend Group cancels with less than 14 days' notice before the scheduled event, no refund is made.
13. Liaison. To facilitate communications and ensure a successful event, the Weekend Group will appoint a liaison for all Fall Festival matters on the day of the event. The liaison should be someone attending the event, and their cell phone number should be given to the Customer Service Booth prior to the start of the event. Cox Farms will appoint a customer service manager with overall management responsibility for servicing the event.
14. Other policies. All Cox Farms Fall Festival policies apply to Weekend Groups including: No pets, No weapons, No alcohol, No unaccompanied children under 14.
15. Variation. Any variation from these standard Terms & Conditions must be agreed in writing by the Weekend Group and by Cox Farms in advance of the scheduled event.
16. Decorations. Maximum of one banner (3'x6' or smaller) and two signs may be hung facing IN the pavilion. No yard signs may be posted around the pavilion.

### **Questions?**

**[Reservation@coxfarms.com](mailto:Reservation@coxfarms.com)**

**Or leave a voice message for Reservations at 703 830 4121**